

For Opening a trading / Demat account with B D Shah Securities Limited (BDSSL):

1. Our office will call you and send you the Account Opening Form (AOF) by courier.
2. Please fill up the AOF with requisite details like
 - a. KYC form
 - b. Name (As appearing on your PAN Card)
 - c. Address
 - d. Email id
 - e. Mobile number
 - f. POI document details,
 - g. POA documents details
 - h. Bank Details
 - i. Demat Account Details (if you are having an account with other DP other than BDSSL
 - j. Nomination Details
 - k. Trading preference
 - l. Signatures (wherever marked)
 - m. Income Range (Bank Statement latest for 6 months)
3. Please provide following documents:
 - a. [Individual](#)
 - b. [HUF](#)
 - c. [Corporate Account](#)
 - d. [Partnership firm](#)
 - e. [NRI](#)
4. Account Opening charges NIL
 - a. Account Maintenance Charges per annum Individual and HUF Rs. 472/- (Incl GST) & Rs. 510/- for DDPI
 - b. Account Maintenance Charges per annum Corporate, Partnership and NRI Accounts Rs. 1180/- (Incl GST) & Rs. 510/- for DDPI
 - c.
5. Please provide the original documents for verification when you give the AOF.
6. The BDSSL representative who would accept your documents will do in-person-verification and verification of documents against originals.
7. The same shall be taken in to process in 2 working days
8. Once the details are approved by KRA and CKYC the account will be opened in the back end
9. Post opening the account in Back office, UCC updation (updation of details to Exchange) will be done and the account will be operative on the next working day.
10. Post the opening of account, we shall send you the welcome kit by email
11. The Delivery Instruction Slip (DIS) for your Demat account will be sent to you by courier

Welcome to B D Shah Securities and Thank you for giving us the opportunity to serve you.

ACCOUNT OPENING REQUIREMENTS FOR INDIVIDUAL

- PLEASE DO **SIGNATURE** AT THE PLACE MARKED WITH " X "
- **PAN CARD COPY (SELF ATTESTED) OF ALL HOLDERS**
- SELF ATTESTED COPY OF ADDRESS PROOF (AADHAR CARD, PASSPORT, DRIVING LICENCE,
- VOTER ID) ALL HOLDERS

- ONE CANCEL CHEQUE OF FIRST HOLDER
- LAST 6 MONTH BANK STATEMENT (NOT LATER THAN 3 MONTHS)
- ONE PASSPORT SIZE COLOUR PHOTO OF ALL HOLDERS
- NOMINEE'S ID PROOF

ACCOUNT OPENING REQUIREMENTS FOR HUF

- PLEASE DO **SIGNATURE WITH STAMP OF KARTA** AT THE PLACE MARKED WITH " X"
- **PAN CARD COPY (DULY SIGNED AND STAMP OF HUF) OF KARTA AND INDIVIDUAL**
- LATEST 6 MONTHS BANK STATEMENT OF KARTA (DULY SIGNED AND STAMP)
- ONE PASSPORT SIZE COLOUR PHOTO OF KARTA **ACCOUNT**

OPENING REQUIREMENTS (CORPORATE)

- PLEASE **SIGNATURES & STAMP** AT THE PLACE MARKED WITH " X"
- COMPANY PAN COPY BOTH SIDE
- COPY OF STATEMENT OF ACCOUNT WITH BALANCE SHEETS FOR THE **2 FINANCIAL** YEARS
- COPY OF LATEST SHARE HOLDING PATTERN AND LIST OF DIRECTORS ON LETTERHEAD
- COPIES OF THE MEMORANDUM
- COPY OF THE BOARD RESOLUTION ON LETTERHEAD
- AUTHORISED SIGNATORIES LIST WITH SPECIMEN SIGNATURES ON LETTERHEAD
- **NETWORTH CERT.** (LATEST) SHOULD NOT BE OLDER THAN 1 YEAR

PROOF OF **ADDRESS (COMPANY) ANYONE :**

- BANK PASSBOOK COPY (BANK ATTESTED)
- BANK STATEMENT WITH ADDRESS PAGE NOT MORE THAN 2 MONTHS OLD
- TELEPHONE BILL (NOT MORE THAN 2 MONTHS OLD)
- ELECTRICITY BILL (NOT MORE THAN 2 MONTHS OLD) **PROOF OF ADDRESS (DIRECTORS)**

ANYONE :

- PASSPORT COPY (PHOTO PAGE & ADDRESS PAGE)
- DRIVING LICENCE (PHOTO PAGE & ADDRESS PAGE)
- VOTER CARD
- BANK PASSBOOK COPY (BANK ATTESTED)
- BANK STATEMENT NOT MORE THAN 2 MONTHS OLD
- RESIDENTIAL TELEPHONE BILL (NOT MORE THAN 2 MONTHS OLD)
- RESIDENTIAL ELECTRICITY BILL (NOT MORE THAN 2 MONTHS OLD)

PROOF OF IDENTITY (DIRECTORS)

- PAN COPY BOTH SIDE

BANK DETAILS PROOF :

- CANCEL CHEQUE & PASSBOOK COPY OF COMPANY

EMAILID AND MOBILE NUMBER COMPULSORY

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE BOARD OF
DIRECTORS OF THE _____ HELD ON
_____, AT _____ AT THE REGISTERED OFFICE OF THE
COMPANY.

“RESOLVED THAT a Trading and Demat account of the company be opened with the B. D. Shah Securities Limited a member of the Bombay Stock Exchange / National Stock Exchange / Central Depository Services (India) Ltd.(CDSL) ,for buying / selling shares in the CM segment or derivatives contracts in F & O segments on the Bombay Stock Exchange / National Stock Exchange.

Further Resolved That either _____ or _____
Directors of the company whose specimen signatures are attested below hereby authorized to
signed the Documents, Purchase & Sale Securities on the behalf of the company.

Certified as True copy of the original

For _____

Signatures x x

Name/s of the Director(s)

<u>S.N</u> <u>o</u>	<u>Name</u>	<u>Designation</u>	<u>Specimen Signature</u>
<u>1</u>		<u>Director</u>	
<u>2</u>		<u>Director</u>	

- PLEASE **SIGNATURES** & **STAMP** AT THE PLACE MARKED WITH " X"
- PARTNERSHIP FIRM PAN COPY

- COPY OF BALANCE SHEETS FOR THE **2 FINANCIAL** YEARS
- AUTHORISED SIGNATORIES LIST WITH SPECIMEN SIGNATURES ON LETTERHEAD
- COPY OF PARTNERSHIP DEED

- PROOF OF **PARTNERSHIP FIRM- ANYONE** :
- BANK PASSBOOK COPY (BANK ATTESTED)
- BANK STATEMENT WITH ADDRESS PAGE NOT MORE THAN 2 MONTHS OLD
- f) TELEPHONE BILL (NOT MORE THAN 2 MONTHS OLD)
- g) ELECTRICITY BILL (NOT MORE THAN 2 MONTHS OLD)

- **PROOF OF ADDRESS PARTNERS ANYONE** :
- PASSPORT COPY (PHOTO PAGE & ADDRESS PAGE)
- DRIVING LICENCE (PHOTO PAGE & ADDRESS PAGE)
- VOTER CARD
- BANK PASSBOOK COPY (BANK ATTESTED)
- BANK STATEMENT NOT MORE THAN 2 MONTHS OLD
- RESIDENTIAL TELEPHONE BILL (NOT MORE THAN 2 MONTHS OLD)
- RESIDENTIAL ELECTRICITY BILL (NOT MORE THAN 2 MONTHS OLD)

- **PROOF OF IDENTITY PARTNERS**

- PAN COPY BOTH SIDE

- **BANK DETAILS PROOF :**

- CANCEL CHEQUE & PASSBOOK COPY OF PARTNERSHIP FIRM

ACCOUNT OPENING REQUIREMENTS NRI

Document ensuring status of entity

- In case of Indian passport - Valid passport, Place of birth as India, Valid Visa Work/Student/employment/resident permit etc
- In case of foreign passport : Valid passport and any of the following:
 - Place of Birth as India in foreign passport
 - Copy of PIO / OCI Card as applicable in case of PIO/OCI
- **PIS Permission Letter from the respective designated bank**
- **PAN Card**
- **Overseas Address:** Driving License/ Foreign passport /Utility Bills/Bank statement (not more than 2 months old)/Notarized copy of rent agreement/ leave & license agreement/ Sale deed.

- **Photograph of Investor.**
- **Proof of respective bank accounts & depository accounts.**
- A declaration duly signed by the NRI that he/she has complied with and will continue to comply with, FEMA regulations and other applicable laws.